

**\*\*Please Note: Items to be placed on the Meeting Agenda must be submitted by 4 p.m. on the preceding Friday\*\***

# **MOULTONBOROUGH RECREATION DEPARTMENT**

## **ADVISORY BOARD**

### ***Mission Statement***

The mission of the Advisory Board to the Moultonborough Recreation Department is to provide the public a standard of excellence in programs and services in a cooperative spirit that encourages participation in recreation, sport and leisure activities, while carefully promoting and utilizing recreational resources and facilities available in the community.

### ***Purpose***

The principal function of the Advisory Board is to serve as a communication bridge between the Recreation Director, the Board of Selectmen and the Community and to promote programs and services to encourage support from our community through input and participation.

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Monday, June 9, 2014

7:00 P.M.

Davis Room, Town Hall

### **DRAFT MINUTES**

**Present: Carla Taylor, Al Hume, Celeste Burns, Jim Duddy, Donna Keuthe, Matt Swedberg**

**Absent: Chris Shipp**

**Community Member: Nancy Wright**

- I. CALL TO ORDER: Carla called the meeting to order at 7:02 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. REVIEW / APPROVAL OF April 14 and May 5, 2014 MINUTES: Al Made the motion for the April Meeting, Celeste seconded. For the May meeting Jim made the motion and Carla seconded. All carried.
- IV. NEW BUSINESS
  - a. Donna's information on her needs for school space (please reference handouts and minutes from last meeting): Carla asked for questions. Some members weren't able to open the handouts. Al met with Harry Blood re. access to high school gym. He told Al

that floors can't be treated until school is out and it starts as soon as everyone is gone. Al remains disappointed that the accommodations do not meet the summer need. Carla inquired about the counselor ratio and there are 10 staff per camp and generally it is 1:8 or 1:10. Summer dates are June 30 - August 15. Al asked about the possibility of utilizing a tent but it would be cost prohibitive. Donna then went over the specifics of the schedules for the 3 camps - Happy Campers, Recking Crew and Teen Adventures (see online schedule for more detail). Carla inquired about a rainy day plan and Donna said they simply have to cancel but they do have emergency action plans for sudden inclement weather. Carla then asked about the fee and Donna explained that it is one inexpensive registration fee per summer and field trips are not included. Carla again asked about a rainy day plan being set up and Donna explained that you can't just show up anywhere without longer term planning so it is not feasible. Carla then clarified that she would like to see a plan utilizing the school and Donna replied that she would continue regular programming if space were available. Carla believes parents just want a place for kids to go even if the space wouldn't allow for regular programming. Donna would not like to just show a movie or other housing of children and would need to have enough space to provide quality. Carla asked for a spreadsheet of last year's counselor schedule and Donna said it was on file. Al would like to see the auditorium and foyer used. Celeste disagreed as it is only passive space. Carla and Al countered that it is for a rainy day and opinions differed.

Carla again brought up the need to be creative to get the campers into the schools to get them a program for a rainy day and will further review to bring up again in the future. Nancy would like to

see both programs in one school and Donna explained that the age difference with campers also dictated how they are separated and MRD would need a sizeable chunk of the school. Nancy then inquired about the number of students at MCS and Celeste believes it is approx. 270 and Al said our schools both fit 850 students. Celeste couldn't substantiate that number. The members of the Board disagree as to the level of cooperation between the schools and the MRD but Celeste is confident, based on many actual conversations, that the school has made attempts at accommodation and the schools just can't guarantee adequate space for the entire month of July for up to 150 students. She also volunteered to go back to them again if someone had new ideas and/or new dates. Carla brought up the idea of asking for 2 weeks in August and Celeste will do so if that's what the MRD wants. Al inquired when the school is ready for students. Nancy inquired about the janitorial staff and if they are full time and the number of staff. Celeste doesn't have that information in her purview but could get it if Nancy would like it. She did not request. Nancy would like the school to bring in extra people to clean or rethink the janitorial staff. Donna requested that this item be tabled to continue the agenda.

Donna then brought up an item that the CIPC had discussed with the RAB Chair in regards to the RAB reviewing and commenting on pending MRD projects. The CIPC video stated that the RAB needed to rank the projects and that they would not be addressed without the comments. Carla clarified that Alan Ballard asked if she was the Chair but he did not specifically address pending projects. May 29<sup>th</sup> was the 2<sup>nd</sup> meeting from the CIPC regarding the MRD and Donna needs the rankings by Thursday. Donna explained the extensive process to the Board as to how projects

get processed. Donna disseminated handouts detailing projects. Celeste questioned if the CIPC request is outside the scope and mission statement of the Board as she thinks we should be taking Donna's ranking and advise on that information. Carla and Al think our rankings should be given to the CIPC as they are asking for our advice. (Nancy added in that she videotapes the CIPC meetings and they ask for forms but I could only discern that it was a comment and not a question from the audiotape.) Carla then read a portion of the CIPC Minutes into the meeting that discussed that they are looking for comments and recommendations with all MRD requests with no mention of rankings. Discussion then focused on individual requests as detailed in the handouts including the Pathways phases, the Pathways non-profit group, and issues at Playground Drive. Carla stated that there is too much information to give justice to at this meeting and asked Donna what she is looking for from the RAB. She stated that she brought all available information and was looking to give answers based on the CIPC request that she believed was already given to the Chair. Donna believes she is supposed to bring something to the meeting on Thursday. Carla would like a special meeting to get a clear directive and is not sure we need a full presentation on each project as opposed to summaries that would allow the Board to give opinions on the projects and it is clearly within our purview to advise. Donna would also like a clear directive from the staff liaison, Bruce Woodruff, that would clarify what is needed to take out any gray areas. Nancy said that videos are on a blog and Celeste replied that she would rather have something directly from CIPC and in writing for purposes of clarity. Carla will get a clear statement from the CIPC to remove any gray areas and asked if anyone could meet prior to Thursday. Al and Carla both added that the RAB

now has all the projects in writing, from Donna tonight, so it would be to follow up once all had a time to read the information. Al suggested that members attend the CIPC meeting and/or inform them that the time frame was very short and they will need to reschedule. Jim questioned if we should offer opinions based on what is in front of us to allow Donna to at least present to the CIPC. Carla asked if everyone could send her that information via email once she sends out the clarification from Bruce and a Wednesday deadline was broached.

- b. Cal Ripkin: Donna looked into whether the needs of our athletes were being met with the program and based on the numbers, practices, games and other factors she believes that they are being met. Half of the program is made up of Moultonborough students and many are also playing lacrosse, flag football and Hershey track. Carla believes kids are choosing other sports other than baseball due to inexperience but Donna has not received any feedback on that assertion. Carla then asked for Matt Swedberg's opinion - he replied that there are multiple sports running and 35 is almost 4 teams for baseball and there will always be some kids not happy with any given program whether it's their own viewpoint or they are expressing their parents' opinion but he believes the numbers are good. Carla believes there are 6 6<sup>th</sup> grade boys who are not being served by the program and she wants to see them served by an in town program. Donna would like the parents go through the proper channels and express the issues. Celeste would also like to see them use the RAB as a liaison and come here with their issues

v. OLD BUSINESS

- a. Update on gym facility: tabled until August.

- b. Matt's and Jim's position: Jim is officially sworn in and a member of the Board

VI. RECREATION DEPARTMENT REPORT: Donna gave a verbal report and will follow up in writing. June is MRD's busiest month with trainings and orientations. Wink Taply was this past weekend with Donna and Dan presenting. Rafts are going in soon and beaches will open soon. Hershey Track has 50 athletes. Pickle ball is back in Moultonborough. New instructor for yoga. Duck Tour is sold out. Cabbage Island almost sold out with additional tix also ordered. Mother/Son mini golf scramble had great turnout despite rain. States Landing clean up had 40 helpers and it was successful. Celeste inquired about the Paradise Falls Mini Golf deal - Donna answered that they split the cost and the owner made a great deal.

VII. CITIZEN/MEMBER INPUT: Nancy again asked about summer camp programming and Donna reviewed the schedule. She also asked about utilizing space at the school and Donna again explained that there is a lack of space at the school and what classrooms and gym/MPR space she would need to provide quality programming for the campers. (see above discussion) Celeste explained why both buildings are not available for the entire month of July due to cleaning and repairs and that the school and MRD both have the best interests of the students but that there is simply a space issue. Nancy then brought up Wolfeboro's schedule but it was not clear how it differed from Moultonborough as we also get our gym refurbished as soon as school is out.

VIII. NEXT MEETING DATE: August 11th

IX. ADJOURNMENT: Celeste made the motion to adjourn at 8:40. Motion carried.